



# CITY OF SAN MATEO

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## 2018-19 CAPER

### Consolidated Annual Performance & Evaluation Report

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September 2019

PREPARED BY:  
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## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The San Mateo community is diverse in its income demographics. The City's economy continues to grow, reflected in part in the upswing in housing prices. Job growth also continues, though it is not as prosperous for low-income residents. Many residents still face housing and food security issues. In particular the skyrocketing rental market continues to create undue hardships on many senior and low/moderate income families.

- 5 income-eligible households were assisted in collaboration with Rebuilding Together Peninsula's (RTP) National Rebuilding Day, allowing families to enjoy a more suitable, safer living environment while preventing displacement
- 29 households received minor home repairs, home accessibility modifications, and energy efficiency upgrades, through the City's Minor Home Repair Programs. Accessibility modifications are provided by the Center for the Independence of Individuals with Disabilities (CIID). Minor home repairs services are performed by RTP. Energy efficiency related repairs are provided by El Concilio of San Mateo County in conjunction with the Pacific Gas & Electric sponsored Energy Savings Assistance Program, as well as the Low-Income Home Energy Assistance (LIHEAP) program
- Two households bought homes through the City's First Time Buyer and Below Market Rate (BMR) programs, and there were no new units to come online through the BMR rental program this year. The City expects approximately 20 new units in the coming year that are currently in the process of finishing construction.
- Seven different non-profit organizations, through the City's Community Funding Program, completed one year of service contracts. Those contracts served 2,232 individuals, providing access to basic need services, legal assistance for homelessness prevention, case management for self-sufficiency, assistance to stay in or acquire housing and prevent homelessness, math tutoring services for middle school students, advocacy and monitoring of long term care facilities, home sharing, and legal assistance for victims of domestic violence
- Completed one public facilities project in assisting Community Overcoming Relationship Abuse with accessibility upgrades for a safe house
- One grant for provision of a microenterprise assistance program for a total of \$25,000 assisted 34 people, including 15 San Mateo businesses
- Construction began on a 68-unit affordable housing project in the Bay Meadows neighborhood

In addition to the achievements above, the City also made progress on goals described in the Assessment of Fair Housing. For details on those goals please see Attachment 1: "CR-05 Goals and Outcomes"

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	City sources: \$	Rental units constructed	Household Housing Unit	390	0	0.00%	40	0	0.00%
Affordable Housing	Affordable Housing	City sources: \$	Homeowner Housing Added	Household Housing Unit	50	0	0.00%			
AFH Goal: Affirmative Marketing of Housing	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Data Collection on Local Rents	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Dev. of Accessory Dwelling Units	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%

AFH Goal: Facilitate Streamlined Review of Housing	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Minimize Tenant Displacement	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Reasonable Accommodation Policy	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Retention of Special Needs Housing	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Strengthen Section 8 Program	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
AFH Goal: Support Displaced Households	Affordable Housing	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	389	97.25%	136	389	286.03%

AFH Goal: Support Education of Stakeholders	Affordable Housing	CDBG: \$0 / City sources: \$0	Other	Other	1	0	0.00%	1	0	0.00%
Community Funding	Public Services	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	2242	14.95%	4500	2242	49.82%
Community Funding	Public Services	CDBG: \$	Businesses assisted	Businesses Assisted	0	15		40	15	37.50%
First Time Homebuyer	Affordable Housing	City sources: \$	Direct Financial Assistance to Homebuyers	Households Assisted	30	2	6.67%	6	2	33.33%
Maintain and Preserve Existing Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	34	17.00%	40	34	85.00%
Public Facilities	Non-Housing Community Development	CDBG: \$	Other	Other	2	1	50.00%	2	1	50.00%
Street and Sidewalk Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20000	0	0.00%	20000	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City has immense housing, social service, and community development needs that were developed into allocation priorities through the community participation process.

The City's goals this year had a heavy focus on housing and housing-related services, indicative of the strain the high cost of both rental and for sale housing is having on the community. The Community Funding program was budgeted at the maximum allowed by CDBG program, although the needs far exceed the resources. The funding priorities for the Community Funding Program included:

- Basic Human Needs; such as access to food, shelter, clothing, legal services, etc.
- Senior Services
- Youth Services
- Affordable Housing Services

Funding was allocated to a pedestrian safety project in the CDBG Priority Neighborhood, which was identified as a priority from community members in the Community Needs Assessment process. The project will also include some street reconstruction in the CDBG Priority Neighborhood, which was identified by the Dept. of Public Works as a high priority. The City's list of failed streets includes several locations in the North Shoreview section of the CDBG target area. Further community requests to improve pedestrian and bike safety have been received because of the Neighborhood Traffic Forums coordinated by the Public Works Department. The Traffic Action Plans included priorities to reduce speeding and increase safety particularly for pedestrians and bicyclists, so several related improvements have been incorporated into the street project design that was planned during this Program Year. These requests were also supported by the Community Relations Commission during the Community Needs Assessment.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,893
Black or African American	68
Asian	246
American Indian or American Native	8
Native Hawaiian or Other Pacific Islander	27
<b>Total</b>	<b>2,242</b>
Hispanic	1,116
Not Hispanic	1,126

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

In the City's Disproportionate needs assessment, low-income Hispanic residents were found to have a greater proportion of housing cost burden than other populations. Other populations do show households with disproportionate needs but have significantly smaller numbers of households with disproportionate needs. Of the 2,242 persons served through San Mateo's CDBG program, approximately 50% - 1,116 persons – were Hispanic, showing that the City's funded programs have targeted those of greatest need.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	803,000	335,809
Other	public - local	2,000,000	2,000,000

Table 3 - Resources Made Available

### Narrative

For most activities, the actual CDBG expenditures were very close to budget. The following were exceptions:

#### Street Replacement Project

During this fiscal year \$440,000 was budgeted towards the two-year street reconstruction and pedestrian safety project in the CDBG Priority Neighborhood that has a total budget of \$880,000. During this program year \$35,000 was expended, as the project is currently in the design stage.

#### HOME and Affordable Housing Fund

The City did not receive HOME grant funds during this program year but continues to receive loan repayments from HOME loans made in prior years, totaling \$422,614. Payments were much higher than expected and were not budgeted for this program year. The City joined the County HOME consortium and will apply to the program as housing projects come online.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Priority Neighborhood	55	13	Street Replacement Program

Table 4 – Identify the geographic distribution and location of investments

### Narrative

A major street reconstruction and pedestrian safety project in the CDBG Priority Neighborhood started the design process in Program Year 2018. This project will carry over to Program Year 2019. Because the project has not started construction, most funds have not been expended at this point causing the percentage to be very low for this year. This year's entitlement was larger than expected in the budget as well, which contributed to the actual percentage being lower than expected.



The City of San Mateo identifies its CDBG Program Area by utilizing the low-income definitions provided by HUD. The City then further refines its CDBG area map to more accurately reflect HUD goals and the goals of the San Mateo community. Currently, this funding is used to provide Low Mod Area Benefit (LMA) through funding of the Street and Sidewalk Replacement programs. The areas included in the CDBG Priority Neighborhood are North Central, North Shoreview, and North Norfolk. These areas all demonstrate a variety of deteriorating conditions including high crime rates, high degree of dumping, overcrowding, and percentage of homes in disrepair. Community Development projects like the street reconstruction and pedestrian safety project currently in process help to alleviate some of these issues.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City maintains a large balance of match funds from past projects. Still, the City remains committed to contributing General Fund dollars as well as specialty account funds to housing projects. During Program Year 2017, the City entered negotiations on an affordable housing project in the downtown area on City owned land. This project will leverage Low Income Housing Tax Credits, bond financing, and other anticipated sources including greater than \$4 million in city housing funds and greater than \$7 million in Affordable Housing Funds from the County.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	40	0
Number of households supported through Rehab of Existing Units	40	33
Number of households supported through Acquisition of Existing Units	6	2
<b>Total</b>	<b>86</b>	<b>35</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

See Attachment 2: "CR-20 Difference between goals and outcomes"

**Discuss how these outcomes will impact future annual action plans.**

Future annual action plans will continue to respond to the high cost of housing in San Mateo but will ultimately be impacted by the amount of money available through the CDBG program and local housing

resources. Staff continues to work with market rate developers to provide BMR units. The current housing market is attractive to developers currently allowing the City to review and approve several projects that are in the pipeline.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	2,061	0
Low-income	123	0
Moderate-income	56	0
<b>Total</b>	<b>2,240</b>	<b>0</b>

**Table 7 – Number of Households Served**

## **Narrative Information**

Housing prices in San Mateo continue to make it difficult for the City to provide affordable units. The City's Bay Meadows affordable housing development is under construction and will supply approximately 68 units of affordable housing near one of the City's Caltrain commuter rail stations. The City has entered into an agreement with a developer for construction of an additional 164 affordable units in the downtown area.

The City is always open to partnering with local non-profit housing developers who have high quality opportunities to produce or acquire and rehabilitate affordable units. Additionally, the City's below-market rate program continues to contribute new units as construction of new housing continues in the City's Bay Meadows redevelopment and across the City.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Housing Outreach Team (HOT) is a multi-disciplinary team, consisting of LifeMoves, County, and City staff, formed through the HOPE initiative that addresses chronic homelessness by outreach and engagement.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City does not directly manage any homeless prevention or assistance programs, it collaborates and financially supports a variety of programs countywide. County level ESG funds benefit San Mateo residents and transitional housing is provided by several non-profits.

- **Safe Harbor Emergency Shelter:** The City provided \$15,000 for its annual support for Safe Harbor, the 90-bed emergency shelter for adult individuals in North San Mateo County. Located in South San Francisco, Safe Harbor is operated by Samaritan House and offers a variety of basic life skills and case management services. Services accessible to clients, as needed, included chemical dependency treatment, mental health referral services, education opportunities, and basic transportation assistance. Partnerships have been established with other organizations to provide additional health and medical services on-site. Safe Harbor assisted 65 San Mateo residents during this program year.
- **LifeMoves (formerly InnVision Shelter Network), First Step for Families:** Although not funded with City assistance, this facility located in the City of San Mateo provides 24-hour emergency shelter and transitional housing with comprehensive on-site support services including bilingual Spanish-speaking case managers. First Step serves up to 39 San Mateo County families on any given day. Supportive services include workshops and individual counseling to achieve financial self-sufficiency, measured by the goal to assist families to increase their household income at least 20% between program entrance and exit. The comprehensive Children's Program includes a Therapeutic Child Development Center for preschoolers and after school programs for older children, as well as customized services for each family to address any social/emotional issues of the children as well as the requirement that they attend school.
- **Life Moves, The Vendome:** The Vendome is a 16-unit SRO that was redeveloped by the City in 2009. It has been transferred to Life Moves and now operates independent of the City. The Vendome provides a home for formerly homeless individuals as well as case management to connect individuals to social services. The Vendome encourages residents to both participate in regular community meetings as well take on chores to keep their home clean and tidy.
- **Home and Hope:** Home and Hope Interfaith Sheltering Program assists both the homeless and

those at risk of homelessness. Through their network of over 30 churches and 1,200 volunteers they provide short-term emergency shelter and meals. Home and Hope has a day center where participants can spend the day in a safe, warm environment, receive job counseling, and have access to the 'Closet' for job interview appropriate clothing. Home and Hope also aids and financial counseling to families that have recently experienced a loss of income and are at risk of losing their home. Individualized case management focuses on healthcare, financial literacy, education/employment, childcare, and permanent housing.

- **CORA Emergency Shelter:** CORA provides emergency and transitional housing for families and individuals escaping domestic violence. These domestic violence victims also received a breadth of counseling and case management assistance to help in their progress toward self-sufficiency and finding safe permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

- **HIP Housing Self Sufficiency Program:** Although the City did not provide funding to this program this year, staff does serve on the selections committee for entry into this program that provides support services and rent assistance for a one to two year term for candidates with educational and/or vocational training plans to find employment at a level to get off of government assistance payments. The program provides deep supportive services to the clients to move toward self-sufficiency within a two-year period.
- **HIP Housing Home Share Program:** The City provided \$14,400 in CDBG public services funds to Human Investment Project (HIP) for the Home Sharing Program, as described in the Annual Action Plan. This provides some of the most affordable housing in the community and therefore allows individuals an alternative to homelessness due to rent affordability issues.
- **Samaritan House:** Samaritan House, as well as other local agencies, provides services for the extremely low-income residents that include homeless prevention through a variety of programs funded by others such as Rapid ReHousing, and emergency housing vouchers in addition to their counseling and support services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Continuum of Care committee for San Mateo County implements its plan to serve homeless persons and families. Through this collaboration of service providers and local government agencies, efforts are coordinated for outreach, needs assessment, provision of services for the homeless. The consortium also determines the priorities and allocation of countywide Emergency Shelter Grant funds. Within the City of San Mateo, The Vendome (detailed above) provides services to chronically homeless individuals.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of San Mateo does not have a Public Housing Agency. The County of San Mateo Department of Housing includes the Public Housing Authority, which manages any Section 8/Housing Voucher Program and other public housing assistance programs countywide. Additionally, there are no public housing units within the City of San Mateo. Residents of San Mateo are assisted through the Section 8/Housing Vouchers Program at individually rented and privately-owned properties or through Project Based Section 8 assisted units.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **Actions taken to provide assistance to troubled PHAs**

N/A



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

A commercial linkage fee has also been adopted in the City of San Mateo, which will provide the City with funds to assist in development and preservation of affordable units going forward. The fee is assessed to new non-residential construction such as office, hotel, medical, retail, and restaurants based on the principle that these new spaces will increase the number of workers, which creates more demand for housing.

Initial study of the City's Inclusionary Zoning program was completed by an economic consultant and was reviewed at a City Council study session. Further community input and economic analysis will occur in Fall 2019. City Council will then decide whether to increase the current affordability requirements for market rate housing projects.

During this year, the City started several initiatives to streamline review and approval of planning and building permits.

- Launched a Citizen Self-Service portal on City website to allow people to search for information on status of building permits, code enforcement cases and planning applications. As step two, an initial task force was formed to select electronic plan review software to allow customers to submit plans without coming in person to City Hall as well as save money on paper plan sets.
- A multi-department task force was set up to take a comprehensive look at the City's development review processes to streamline and facilitate faster approvals. The bulk of this work will occur in next planning year.
- City is conducting a comprehensive review of all development related fees to ensure they are appropriate. It also adopted reduced flat fees for the construction of Accessory Dwelling units in 2019. This will be reviewed and approved by City Council in the next program year.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City, in partnership with Home for All, a San Mateo County collaborative aimed at helping the community talk more constructively about the shared challenge of housing, held two community events to bring San Mateans together to discuss housing during Program Year 2018. The events were well attended and very productive, and City staff used feedback from the events and several other to create reports that will be used in future housing discussions. One result of these workshops was the development of a new Housing Resources brochure that includes a summary of housing programs and services provided by the City as well as local community organizations.

To address obstacles to meeting the underserved needs of the community, the City continued to support the regional efforts to develop more affordable housing and address the needs of the City's homeless or those at risk of homelessness through such organizations as San Mateo County Housing Endowment and Regional Trust (HEART) and HOPE San Mateo County.

During the community needs hearings for the Consolidated Plan, childcare was mentioned several times as an unmet need. During 2019 the City provided \$ 829,000 in loans to 3 child care providers to construct facilities to provide 86 new childcare slots, 16 of which will be affordable to Low Income households.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City has adopted a lead-based paint policy that is followed by all Minor Home Repair sub-recipients as they provide services to low-income homeowners. The City monitors each of the sub-recipients through quarterly reports and periodic on-site visits.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The actions to work toward eliminating poverty in San Mateo include:

- Provide affordable housing: Significant construction progress of the BMR affordable housing at Bay Meadows, Station Park Green, as well as numerous BMR units scattered around the City. The City is also planning the construction of 164 units of affordable housing on two city-owned parcels in the downtown area that are adjacent to a Caltrain station
- Create a safe and accessible living environment: Minor Home Repair programs provide residents with repairs to increase energy efficiency, accessibility, and health/safety
- Provide social services to help people reach self-sufficiency: Accomplishments of public services grant recipients serving San Mateo residents, particularly those in the CDBG Priority Neighborhood

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

No gaps were identified internally or externally that required any specific attention to improve this program year. The entitlement jurisdictions within San Mateo County continue to meet and collaborate in a variety of ways to share innovative ideas and best practices. Most recent efforts include working towards formalizing our income verification requirements for sub-recipients.

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

As a leader in regional housing and other related issues, the City continues with cooperative and collaborative efforts with other jurisdictions in the County. With good working relationships with San

Mateo County Department of Housing and the Human Services Agency, the City continues to address related issues on a regional basis as opportunities arise. The City also continues to work with the private sector through its inclusionary Below Market Rate and Commercial Linkage Fee programs to promote affordable housing opportunities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of San Mateo, along with 3 other entitlement cities, (Daly City, So. San Francisco, and Redwood City) and the County of San Mateo jointly contracted with Project Sentinel to provide services to address items identified in the prior year Analysis of Impediments report, which were incorporated into those jurisdictions Annual Action Plans. Project Sentinel was instrumental in assisting with the community outreach for the new Affirmative Fair Housing Plan which, as stated above, has goals incorporated into the 2018 Consolidated Plan.

Project Sentinel opened and investigated 23 cases, which its goal of 23 exactly. It also provided information and referral services to 52 people; consultations to 16 people; education and outreach services to 52 San Mateo residents and service providers; and distributed 569 multilingual fair housing brochures throughout San Mateo.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City's two-year public services funding cycle is structured so that each sub-recipient receives an on-site monitoring visit every two years, with desktop monitoring of quarterly report and reimbursement reviews as they are received. To ensure program compliance, NIH staff conducted desktop monitoring for all sub-grantee agencies and conducted two on-site monitoring visits during Program Year 2018. Staff also implemented a risk analysis worksheet to track monitoring and to determine if sub-recipients need more frequent on-site reviews.

Affordable housing monitoring includes HOME funded properties as well as BMR properties. Review is done annually through desktop review of required documentation and an onsite visit every two year, or more frequently as needed. Regular compliance and evaluation of programs is managed daily by City staff.

Other programs are monitored by staff daily and as needed for capital projects. This review and monitoring includes, but is not limited to, environmental review, contract supervision, prevailing wage compliance, case management, reporting, and reimbursement request review and processing.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City invites citizen participation on all aspects of the CDBG process and specifically follows the requirements of the Citizen Participation Plan, updated during 2015-16.

A Public Notice was published in the San Mateo Journal announcing the availability of the draft report for public comment on August 9, 2019. The draft report was also posted on the website and was reviewed by the Community Relations Commission on August 21, 2019. No public comments were received. The City Council reviewed and approved the final report at its meeting on September 16, 2019.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No significant changes made in the 2018 Program Year.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No significant changes made in the 2018 Program Year.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **Attachment**

**CR-05**

## Attachment 1

### CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.  
91.520(a)

AFH Goal	Metric	Timeframe	Outcome
Affirmative Marketing of Housing	Develop Marketing Plan with developers of affordable housing projects during final phase of construction	Varies, project by project basis	No new affordable housing projects came on line this year
	Focus outreach to those least likely to apply based on racial make-up of neighborhood		
	Include Spanish marketing materials and ensure bilingual interpretation services are available		Staff created a Housing Resource Guide in Spring 2019 that is available in English and Spanish. It is available on the City website and is handed out at City Hall and community engagement events.
Facilitate Streamlined Review of Housing	Draft guidelines for concurrent Planning Plan Check and Building Permit Check process to speed up approval process to begin construction	Ongoing	A pilot program for concurrent plan checking was competed and the process was discontinued. However, staff is looking into other ways to streamline reviews. An internal team has been formed to review the entire development review process.
Support Education of Stakeholders	Continue community engagement process for Downtown Specific Plan Update	Ongoing	The Downtown update has been combined with the General Plan update.
	Develop community engagement process for General Plan update		The City is amid a General Plan update and has held several workshops and community engagement events during the program year. Special outreach was conducted to encourage non-English speakers.
	Participate in countywide Home for All "Learning Network" to share best practices		City staff continue to participate in "Learning Network" meetings with other jurisdictions. The City



			participated in the "Home for All Community Conversations" program with San Mateo County to conduct two housing workshops during the program year. Over 180 community members attended. Spanish interpretation services were made available at the City's two housing workshops and General Plan workshops as well.
Strengthen Section 8 Program	Collaborate with County Housing Authority staff to review current practices and potential options	Ongoing	City held meeting with the Housing Authority and other local jurisdictions to discuss current incentives for landlords on accepting Section 8 vouchers in Sept. 2018.
	Complete analysis and determine program feasibility	Submit findings to City Council by June 2018	Council Study Session in Sept. 2018 was held to prioritize tenant assistance programs. This is a future work item to determine if additional incentives could be provided to landlords but has been postponed due to other items that were prioritized first.
	Explore Section 8 nondiscrimination policy		Waiting to see if proposed State legislation moves forward on this.
Retention of Special Needs Housing	Outreach and negotiate with Mateo Lodge for affordability extensions for Humboldt House (9 units)	Execute extension by January 2020	Execution of affordability extensions is expected as scheduled in January 2020
Support Displaced Households	Annual Fair Housing activity goals: investigate 23 cases, provide R & I to 45 individuals, public education/outreach to 100 individuals	Annual Goal completed each year by June 30	The City contracted with Project Sentinel to investigate 23 cases this program year. They also provided outreach, consultations, and audits for San Mateo residents.
	Annual legal assistance to renters: 125 individuals		The City contracted with Legal Aid of San Mateo County to provide legal assistance to 366 San Mateo residents this program year.

	Review requests for Reasonable Accommodations as they are submitted	Ongoing	There was one request, which was approved, for reasonable accommodation for zoning code flexibility this program year. City staff is also working on updates to the City's ADA/Reasonable Accommodation webpage.
Dev. Of Accessory Dwelling Units	Review pilot ADU/JADU fee reduction after one year	Review June 2018	After pilot was completed, City adopted new lower flat fees for ADU/JADU effective July 2019.
	Continue collaboration with 21 Elements to develop programs to encourage production of ADU's	Ongoing	City updated ADU ordinance both in 2017 and 2018 to comply with new State regulations. Based on community feedback, City is evaluating ways to further remove barriers to production of ADU's. This is a work program item for 2019-20.
Minimize Tenant Displacement	Collaborate with other countywide jurisdictions		City Council Study Session in Sept. 2018 prioritized development of "Red Tag" ordinance to provide relocation benefits to households displaced by unsafe conditions/code enforcement actions. After several public meetings this was adopted in June 2019.
	Complete analysis and determine feasibility	Submit findings to City Council by December 2018	
Data Collection on Local Rents	Evaluate gaps in current rental data and determine approach to collect that data	Submit findings to City Council by September 2018	At City Council Study Session in Sept. 2018, Council evaluated this process and directed staff not to pursue.

## Attachment 2

### CR-20 - Difference Between Goals and Outcomes

**CR-20 Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

#### **ACQUISITION AND REHAB OF EXISTING HOUSING**

##### Minor Home Repair Program

The Home Energy and Repair Program provides minor repairs and accessibility and energy efficiency improvements provided by three non-profit service agencies, Rebuilding Together Peninsula, Center for the Independence of Individuals with Disabilities, and El Concilio of San Mateo County. The original goal was 40 units, with an actual outcome of 34, primarily assisting very low-income households. Staff met with the agencies to discuss the how to coordinate with each other and establish realistic goals. The actual accomplishment of 83% of the original goal was the same as the prior year accomplishment of 83%. Staff met with each agency individually to review budget and unit goals going forward. Unit goals and per-unit cost have been adjusted in the sub-recipient contracts for each agency, which staff believes will result in better outcomes for the agency, and most importantly, for the clients receiving service. Staff will continue to work with agencies to review eligibility criteria.

##### First Time Homebuyer Program

The program provides first time buyers the opportunity to purchase re-sale condominiums at several City sponsored complexes and BMR units scattered citywide. Units carry re-sale restrictions and give the City the first option to purchase for new eligible buyers on the waitlist. It was anticipated that six moderate-income households would be assisted. The actual number of households assisted was two. The level of activity in this program is determined by the number of households who decide to sell their assisted units to new eligible buyers.

##### Rehabilitation Loan Program – Homeowners

The City has funds from a State CalHome program that will be used for a homeowner rehabilitation program beginning in Program Year 2019. City staff released a request for proposals during Program Year 2018 and has met with an agency to administer the construction project management of that program. Homeowners will be able to borrow funds at a low rate of interest for projects ranging from deferred maintenance to roof repair. Homeowners must be 80% LMI or below to be eligible for the program.

#### **NEW CONSTRUCTION**

##### Below Market Rate Program

The City's Neighborhood Improvement and Housing Division coordinates the City's Below Market Rate

(BMR) program. The City's inclusionary zoning ordinance requirements apply to developments consisting of 11+ units and state that 15% of rental units will be affordable to low income families or 10% of rental units will be affordable to very low-income families. In addition, 15% of new ownership units will be affordable to moderate income families, or 10% of new ownership units will be affordable to low income families. There were no new units completed during Program Year 2018, although several are in progress and expected to be online in the coming months.

The City is in the process of reviewing the existing BMR program requirements to evaluate whether increasing the affordability requirements is economically feasible.


#### Bay Meadows at 28th and Delaware

Through a Development Agreement, the City has obtained an approximately one acre building site reserved expressly for the creation of low, very low, or moderate-income housing. The project will total 68 new units when completed. The City has entered a long-term ground lease with BRIDGE Housing on the site for \$1 per year as well as \$2 million in construction funding. BRIDGE has also received commitments from the County of San Mateo for \$1.78 million, 34 Section 8 Project Based Vouchers and 12 VASH vouchers. BRIDGE received an allocation of Low-Income Housing Tax Credits and closed financing for the project in December 2018. Construction began in Spring of 2019.

#### Downtown RDA sites

The City has chosen MidPen Housing through an RFP process to construct a 164-unit project on two parcels it owns in the downtown area of San Mateo. The City has also committed approximately \$4.5 million in funding for the development of the units. MidPen is currently working with the City on planning approvals and on its financing plan for the project, which is expected to begin construction late in 2020.

# PR-26

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<b>PART I: SUMMARY OF CDBG RESOURCES</b>		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		389,641.85
02 ENTITLEMENT GRANT		729,477.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		84,044.84
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		1,203,163.69
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		259,437.30
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		259,437.30
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		76,371.37
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		335,808.67
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		867,355.02
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		259,437.30
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		259,437.30
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		100.00%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2018 PY: 2019 PY: 2020	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		96,970.81
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		6,144.42
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		103,115.23
32 ENTITLEMENT GRANT		729,477.00
33 PRIOR YEAR PROGRAM INCOME		42,622.80
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		772,099.80
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		13.36%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		76,371.37
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		6,803.84
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)		83,175.21
42 ENTITLEMENT GRANT		729,477.00
43 CURRENT YEAR PROGRAM INCOME		84,044.84
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		813,521.84
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		10.22%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	3	550	6221770	Street and Sidewalk Reconstruction	03K	LMA	\$4,205.94
2018	4	585	6280755	Street and Sidewalk Reconstruction	03K	LMA	\$24,327.92
2018	4	585	6291235	Street and Sidewalk Reconstruction	03K	LMA	\$10,689.66
					03K	Matrix Code	\$39,223.52
2018	1	572	6244023	Samaritan House	03T	LMC	\$9,120.28
2018	1	572	6280755	Samaritan House	03T	LMC	\$5,279.72
					03T	Matrix Code	\$14,400.00
2017	5	569	6244023	CORA - Safe House Project	03Z	LMC	\$8,150.00
					03Z	Matrix Code	\$8,150.00
2018	1	574	6221770	Legal Aid of San Mateo County	05C	LMC	\$5,890.23
2018	1	574	6244023	Legal Aid of San Mateo County	05C	LMC	\$3,986.65
2018	1	574	6271800	Legal Aid of San Mateo County	05C	LMC	\$4,523.12
					05C	Matrix Code	\$14,400.00
2018	1	570	6221770	PCRC	05D	LMC	\$3,361.20
2018	1	570	6244023	PCRC	05D	LMC	\$3,361.20
2018	1	570	6280755	PCRC	05D	LMC	\$3,361.20
2018	1	570	6291235	PCRC	05D	LMC	\$3,361.20
2018	1	573	6221770	St. James Community Foundation	05D	LMC	\$3,300.00
					05D	Matrix Code	\$16,744.80
2018	1	575	6221770	Community Overcoming Relationship Abuse	05G	LMC	\$3,433.35
2018	1	575	6244023	Community Overcoming Relationship Abuse	05G	LMC	\$5,280.78
					05G	Matrix Code	\$8,714.13
2018	1	577	6244023	Rape Trauma Services	05N	LMC	\$6,664.00
2018	1	577	6271800	Rape Trauma Services	05N	LMC	\$7,248.00
					05N	Matrix Code	\$13,912.00
2018	1	571	6244023	CALL Primrose	05W	LMC	\$11,287.16
2018	1	571	6252975	CALL Primrose	05W	LMC	\$3,112.72
					05W	Matrix Code	\$14,399.88
2018	1	576	6221770	HIP Housing	05Z	LMC	\$6,504.42
2018	1	576	6244023	HIP Housing	05Z	LMC	\$2,200.00
2018	1	576	6271800	HIP Housing	05Z	LMC	\$2,885.95
2018	1	576	6291235	HIP Housing	05Z	LMC	\$2,809.63
					05Z	Matrix Code	\$14,400.00
2018	2	579	6221770	Center for Independence of Individuals with Disabilities	14A	LMH	\$3,726.95
2018	2	579	6244023	Center for Independence of Individuals with Disabilities	14A	LMH	\$9,641.39
2018	2	579	6271800	Center for Independence of Individuals with Disabilities	14A	LMH	\$3,098.34
2018	2	579	6291235	Center for Independence of Individuals with Disabilities	14A	LMH	\$3,533.32
2018	2	580	6271800	Rebuilding Together Peninsula - Safe at Home	14A	LMH	\$4,980.49
2018	2	580	6291235	Rebuilding Together Peninsula - Safe at Home	14A	LMH	\$10,724.99
2018	2	580	6294804	Rebuilding Together Peninsula - Safe at Home	14A	LMH	\$9,559.41
2018	2	581	6291235	Rebuilding Together Peninsula - National Rebuilding Day	14A	LMH	\$25,000.00
					14A	Matrix Code	\$70,264.89
2018	2	578	6280755	El Concilio of San Mateo County	14F	LMH	\$6,458.54
2018	2	578	6291235	El Concilio of San Mateo County	14F	LMH	\$8,768.33
2018	2	578	6294804	El Concilio of San Mateo County	14F	LMH	\$4,602.70
					14F	Matrix Code	\$19,829.57





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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	584	6221770	Renaissance Entrepreneurship Center	18C	LMCMC	\$7,158.29
2018	1	584	6244023	Renaissance Entrepreneurship Center	18C	LMCMC	\$7,260.80
2018	1	584	6271800	Renaissance Entrepreneurship Center	18C	LMCMC	\$4,764.61
2018	1	584	6291235	Renaissance Entrepreneurship Center	18C	LMCMC	\$5,814.81
					18C	Matrix Code	\$24,998.51
Total							\$259,437.30

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	572	6244023	Samaritan House	03T	LMC	\$9,120.28
2018	1	572	6280755	Samaritan House	03T	LMC	\$5,279.72
					03T	Matrix Code	\$14,400.00
2018	1	574	6221770	Legal Aid of San Mateo County	05C	LMC	\$5,890.23
2018	1	574	6244023	Legal Aid of San Mateo County	05C	LMC	\$3,986.65
2018	1	574	6271800	Legal Aid of San Mateo County	05C	LMC	\$4,523.12
					05C	Matrix Code	\$14,400.00
2018	1	570	6221770	PCRC	05D	LMC	\$3,361.20
2018	1	570	6244023	PCRC	05D	LMC	\$3,361.20
2018	1	570	6280755	PCRC	05D	LMC	\$3,361.20
2018	1	570	6291235	PCRC	05D	LMC	\$3,361.20
2018	1	573	6221770	St. James Community Foundation	05D	LMC	\$3,300.00
					05D	Matrix Code	\$16,744.80
2018	1	575	6221770	Community Overcoming Relationship Abuse	05G	LMC	\$3,433.35
2018	1	575	6244023	Community Overcoming Relationship Abuse	05G	LMC	\$5,280.78
					05G	Matrix Code	\$8,714.13
2018	1	577	6244023	Rape Trauma Services	05N	LMC	\$6,664.00
2018	1	577	6271800	Rape Trauma Services	05N	LMC	\$7,248.00
					05N	Matrix Code	\$13,912.00
2018	1	571	6244023	CALL Primrose	05W	LMC	\$11,287.16
2018	1	571	6252975	CALL Primrose	05W	LMC	\$3,112.72
					05W	Matrix Code	\$14,399.88
2018	1	576	6221770	HIP Housing	05Z	LMC	\$6,504.42
2018	1	576	6244023	HIP Housing	05Z	LMC	\$2,200.00
2018	1	576	6271800	HIP Housing	05Z	LMC	\$2,885.95
2018	1	576	6291235	HIP Housing	05Z	LMC	\$2,809.63
					05Z	Matrix Code	\$14,400.00
Total							\$96,970.81

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	6	582	6183220	CDBG Admin	21A		\$7,652.57
2018	3	582	6221770	CDBG Admin	21A		\$17,598.44
2018	3	582	6244023	CDBG Admin	21A		\$14,658.72
2018	3	582	6252975	CDBG Admin	21A		\$5,295.70
2018	3	582	6262512	CDBG Admin	21A		\$3,839.24
2018	3	582	6271800	CDBG Admin	21A		\$2,975.90
2018	3	582	6280755	CDBG Admin	21A		\$3,919.80
2018	3	582	6291235	CDBG Admin	21A		\$2,166.64
					21A	Matrix Code	\$58,107.01
2018	3	583	6221770	Project Sentinel	21D		\$68.20
2018	3	583	6244023	Project Sentinel	21D		\$7,436.42



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	583	6280755	Project Sentinel	21D		\$10,759.74
					21D	Matrix Code	\$18,264.36
Total							\$76,371.37



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**PGM Year:** 2017  
**Project:** 0005 - Public Facilities  
**IDIS Activity:** 569 - CORA - Safe House Project

**Status:** Open  
**Location:** Address Supressed  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Other Public Improvements Not Listed in 03A-03S (03Z)  
**National Objective:** LMC

**Initial Funding Date:** 03/05/2019

**Description:**

Funding to local non profit organizations to provide capital improvements to facilities that provide services to low income residents.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI			\$8,150.00	\$8,150.00	\$8,150.00
<b>Total</b>	<b>Total</b>			<b>\$8,150.00</b>	<b>\$8,150.00</b>	<b>\$8,150.00</b>

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

Total:00000000

Female-headed Households:000

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Accessibility upgrades completed for a restroom in CORA's safe house facility. The facility temporarily houses victims of domestic abuse and their children.

PGM Year:2018

Project:0001 - Community Funding Program

IDIS Activity:570 - PCRC

Status:Open

Location:1670 S. Amphlett Blvd, Ste 115 San Mateo, CA 94402

Objective:Create economic opportunities

Outcome:Sustainability

Matrix Code:Youth Services (05D)

National Objective:LMC

Initial Funding Date:12/28/2018

Description:

Strengthening Neighborhoods Project is a collaborative effort that aims to increase neighborhood safety using violence prevention strategies and engaging community members, particularly youth, in taking ownership of their community through active participation.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$13,444.80	\$13,444.80	\$13,444.80
Total	Total			\$13,444.80	\$13,444.80	\$13,444.80

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
Number assisted:								
White:	0	0	0	0	0	0	32	32
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	32	32
Female-headed Households:	0		0		0			

Income Category:

OwnerRenterTotalPerson

Extremely Low	0	0	0	32
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	32
Percent Low/Mod				100.0%

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	Some of the program outcomes this year are two new youth registered into Summer Police Activities League programming and working with mothers of male youth in the neighborhood to learn about working with their sons to keep them out of gangs. The program helps parents navigate resources to engage their children. Another part of the program is to initiate neighborhood cleanups, which have been successful because they engage the old with the new residents, and the property owners interact with their tenants. PCRC has a partnership with San Mateo Police Dept. that has helped residents understand how they can work together. Since the beginning of this year, there are four strong property owners who now communicate regularly and work together in addressing tenant challenges.	

**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 571 - CALL Primrose

**Status:** Open  
**Location:** 139 Primrose Road Burlingame, CA 94010

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Food Banks (05W)

**National Objective:** LMC

**Initial Funding Date:** 03/12/2019

**Description:**

CALL Primrose operates a drop-in food pantry program, providing free grocery services to low income individuals, families and seniors

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$14,399.88	\$14,399.88	\$14,399.88
<b>Total</b>	<b>Total</b>			<b>\$14,399.88</b>	<b>\$14,399.88</b>	<b>\$14,399.88</b>

**Proposed Accomplishments**

People (General) : 1,116

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,000	503
Black/African American:	0	0	0	0	0	0	22	0
Asian:	0	0	0	0	0	0	141	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,169</b>	<b>503</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	1,169
Low Mod	0	0	0	0

Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,169
Percent Low/Mod				100.0%

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	This year, CALL Primrose exceeded goals of unduplicated persons served by 14%. Among those served, 66% visited the center at least twice per month for grocery services, and 22% visited at least four times per month for grocery services. Client awareness efforts were expanded with direct mail, social media, print ads, and DMV advertising and collaborations with local school districts and with the SSF Boys and Girls Club to include information and available services on their family websites and resource pages.	

**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 572 - Samaritan House

**Status:** Open  
**Location:** 4031 Pacific Blvd. San Mateo, CA 94403

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Operating Costs of Homeless/AIDS Patients Programs (03T)

**National Objective:** LMC

**Initial Funding Date:** 03/12/2019

**Description:**

The Core Services Program provides a broad spectrum of assistance, including case management, emergency assistance and financial empowerment services.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$14,400.00	\$14,400.00	\$14,400.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$14,400.00</b>	<b>\$14,400.00</b>

**Proposed Accomplishments**

People (General) : 228

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	289	224
Black/African American:	0	0	0	0	0	0	14	0
Asian:	0	0	0	0	0	0	26	0
American Indian/Alaskan Native:	0	0	0	0	0	0	5	5
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	11	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	26	16
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>371</b>	<b>245</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	360

Low Mod	0	0	0	11
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	371
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2018	City of San Mateo CDBG funding to Samaritan House supported services provided to 371 San Mateo residents. On a daily basis, case managers provide critical safety-net services for low-income individuals and families living in San Mateo who struggle to meet basic human needs such as food, shelter, clothing and health care. For families at-risk of homelessness, case managers conduct thorough assessments of client needs and qualifications for assistance and then provide counseling, crisis intervention, and referrals based on the individuals assessment.	



**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 573 - St. James Community Foundation

**Status:** Open  
**Location:** 825 Monte Diablo Ave. San Mateo, CA 94401

**Objective:** Create economic opportunities  
**Outcome:** Sustainability  
**Matrix Code:** Youth Services (05D)

**National Objective:** LMC

**Initial Funding Date:** 12/28/2018

**Description:**

St.James African Methodist Episcopal (A.M.E.).  
 Zion Church proposes to continue the Math Scholars Program in collaboration with the San Mateo-Foster City School District to provide an intensive summer math boot camp, year-round after school tutoring, and parent education for 100 motivated middle schools students who have been identified as being in need of support to build their math proficiency.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$3,300.00	\$3,300.00	\$3,300.00
		2018	B18MC060018	\$11,100.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$3,300.00</b>	<b>\$3,300.00</b>

**Proposed Accomplishments**

People (General) : 250

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	30	30
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>30</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	4
Low Mod	0	0	0	11
Moderate	0	0	0	15
Non Low Moderate	0	0	0	0
Total	0	0	0	30
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2018	St. James held a summer program in 2018 with 30 students. It was successful in preparing the students for the upcoming school year. Due to staffing changes they were not able to run the program as an after school program, however, the parents have reported that their students are performing well in math and at least satisfactorily overall. St. James projects that the position will be filled soon and they will have a robust program in Fall 2019.	

**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 574 - Legal Aid of San Mateo County

Status: Open Objective: Create suitable living environments  
 Location: 330 Twin Dolphin Drive, Suite 123 Redwood City, CA 94065 Outcome: Availability/accessibility  
 Matrix Code: Legal Services (05C) National Objective: LMC

**Initial Funding Date:** 12/28/2018

**Description:**

Legal assistance to people threatened with losing their homes or living in substandard conditions with the goals of keeping people in their homes; preventing homelessness through the enforcement of legal rights, in and out of court; and remedying substandard living conditions through advocacy.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$14,400.00	\$14,400.00	\$14,400.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$14,400.00</b>	<b>\$14,400.00</b>

**Proposed Accomplishments**

People (General) : 125

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	281	175
Black/African American:	0	0	0	0	0	0	21	0
Asian:	0	0	0	0	0	0	37	1
American Indian/Alaskan Native:	0	0	0	0	0	0	1	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	2	2
Asian White:	0	0	0	0	0	0	6	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	13	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>366</b>	<b>179</b>

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	272

Low Mod	0	0	0	82
Moderate	0	0	0	12
Non Low Moderate	0	0	0	0
Total	0	0	0	366
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2018	Through the direct services clinics hosted by Legal Aid over the past four quarters, 138 tenant households from the City of San Mateo were assisted with housing issues. Legal problems presented by tenants included evictions, repair issues, rent increases, Section 8 voucher termination, landlord harassment, and security deposit recovery. In the City of San Mateo, 22% of our intakes were for evictions. Of those eviction cases, 44% were based on failure to pay rent, 39% were for "no fault" terminations, 11% were for breach of lease, and 3% due to foreclosure.	

**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 575 - Community Overcoming Relationship Abuse

Status: Open  
Location: Address Suppressed  
Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)  
National Objective: LMC

**Initial Funding Date:** 12/28/2018

**Description:**  
This project supports CORA's legal services providing victims and survivors of domestic and their children with a safety net of legal services that help victims with the intimidating task of filing restraining orders and related family law matters.

#### Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$8,714.13	\$8,714.13	\$8,714.13
		2018	B18MC060018	\$5,685.87	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$8,714.13</b>	<b>\$8,714.13</b>

#### Proposed Accomplishments

People (General) : 64

#### Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	41	14
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	14	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	46	31
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103</b>	<b>45</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	103
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	103
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	<p>In This fiscal year Community Overcoming Relationship Abuse (CORA) provided the following services:</p> <ul style="list-style-type: none"><li>- Legal Line: advice/information, referrals, and court preparation on the phone regarding domestic violence civil and criminal legal matters - 1,587 phone calls</li><li>- Representation: full legal representation by an attorney in a domestic violence family law case - 138 court appearances</li><li>- Accompaniment: preparation and emotional support for a legal proceeding; including restraining order petitions, criminal proceedings, child custody hearings, and mediation appointments - 112 instances</li><li>- Civil and Criminal Advocacy: one on one assistance with preparation of court documents, court preparation, advocacy with the District Attorney's office, police department and social services- 156 instances</li></ul>	

**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 576 - HIP Housing

**Status:** Open  
**Location:** 800 S. Claremont #210 San Mateo, CA 94402  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Other Public Services Not Listed in 05A-05Y, 03T (05Z)  
**National Objective:** LMC

**Initial Funding Date:** 12/28/2018

**Description:**  
 Increase the number of affordable housing opportunities for poverty- moderate income level residents of the City of San Mateo through the homesharing program.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$14,400.00	\$14,400.00	\$14,400.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$14,400.00</b>	<b>\$14,400.00</b>

**Proposed Accomplishments**

People (General) : 30

**Actual Accomplishments**

	Owner		Renter		Total		Person	
<i>Number assisted:</i>	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	15	7
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>10</b>
Female-headed Households:	0		0		0			

*Income Category:*

**Owner Renter Total Person**

Extremely Low	0	0	0	12
Low Mod	0	0	0	5
Moderate	0	0	0	9
Non Low Moderate	0	0	0	0
Total	0	0	0	26
Percent Low/Mod				100.0%

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	HIP took intake calls from 504 San Mateo residents, screened 224, and matched 26. The average income of matched San Mateo Home Sharing Providers was \$45,613. Pre-Home sharing, they were spending 48% of their incomes on housing. After having a housemate move in, they reduced their housing costs to 23% of their income. The average income of matched San Mateo Home Sharing Seekers was \$31,695. Before entering the Home sharing program, they were spending 43% of their incomes on housing. Seventy percent of matched clients were seniors; 13% were disabled; and 57% were female head of households. 143 San Mateo residents remain clients of the home sharing program.	



**PGM Year:** 2018  
**Project:** 0001 - Community Funding Program  
**IDIS Activity:** 577 - Rape Trauma Services

Status: Open Objective: Create suitable living environments  
 Location: Address Suppressed Outcome: Availability/accessibility  
 Matrix Code: Abused and Neglected Children (05N) National Objective: LMC

**Initial Funding Date:** 03/12/2019

**Description:**  
 The Sexual Abuse Services Program for Children and Youth provides mental health services to address the multiple healing needs of child survivors of sexual violence including: crisis intervention, individual and group counseling, advocacy, medical/legal and forensic accompaniment, and information and referrals.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$13,912.00	\$13,912.00	\$13,912.00
		2018	B18MC060018	\$488.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$14,400.00</b>	<b>\$13,912.00</b>	<b>\$13,912.00</b>

**Proposed Accomplishments**

People (General) : 73

**Actual Accomplishments**

	Owner		Renter		Total		Person	
<i>Number assisted:</i>	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	46	31
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	15	14
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78</b>	<b>45</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	78
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	78
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	Rape Trauma Services (RTS) provided 78 abused children ages 1-17 with direct support. 58% of victims identified as Hispanic. RTS continues to supports children seeking services who are victims of CSEC. In Program Year 2018, RTS provided services to 5 children who identified being victimized by commercial sexual exploitation while residing in San Mateo. RTS provided training for community leaders and parents on culturally sensitive support for child sexual abuse throughout the community. Training topics focused on healing from childhood trauma and the prevention of child abuse. RTS provided advocacy during Forensic Medical Legal exams, counseling, and at risk youth services throughout the city.	

**PGM Year:** 2018  
**Project:** 0002 - Home Energy and Repair Program  
**IDIS Activity:** 578 - El Concilio of San Mateo County

**Status:** Open  
**Location:** 3180 Middlefield Road Redwood City, CA 94063

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Energy Efficiency Improvements (14F) **National Objective:** LMH

**Initial Funding Date:** 11/20/2018

**Description:**

ECSMC proposes to continue providing minor home repair services to residents of San Mateo County enabling extremely low, very low, low and fixed income residents whose homes do not initially qualify for the Energy Savings Assistance program to become eligible to benefit from energy and water conservation solutions.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$6,458.54	\$6,458.54	\$6,458.54
		2018	B18MC060018	\$8,938.76	\$8,768.33	\$8,768.33
	PI			\$4,602.70	\$4,602.70	\$4,602.70
<b>Total</b>	<b>Total</b>			<b>\$20,000.00</b>	<b>\$19,829.57</b>	<b>\$19,829.57</b>

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
<i>Number assisted:</i>								
White:	2	0	0	0	2	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	2	0	0	0	2	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	3	0	0	0	3	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	4	0	4	0
Low Mod	3	0	3	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	7	0	7	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2018	El Concilio of San Mateo County's Peninsula Minor Home Repair Program provided outreach to 100, interviewed 15 families, enrolled and assessed (provided LEAD education and brochures) to 10 families and 7 units had work completed. This assisted these families in conserving energy and water, lowering utility/water bills and yielding savings for other critical needs and health, safety, and comfort in their homes. Lastly, El Concilio of San Mateo County provided outreach/education at over 44 events.	

**PGM Year:** 2018  
**Project:** 0002 - Home Energy and Repair Program  
**IDIS Activity:** 579 - Center for Independence of Individuals with Disabilities

**Status:** Open  
**Location:** 2001 Winward Way, Suite 103 San Mateo, CA 94404  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 11/20/2018

**Description:**

The Housing Accessibility Modification (HAM) program will provide modifications to homes of persons with disabilities to improve accessibility and increase safety.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$8,343.86	\$8,343.86	\$8,343.86
	PI			\$11,656.14	\$11,656.14	\$11,656.14
<b>Total</b>	<b>Total</b>			<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
<i>Number assisted:</i>								
White:	5	0	3	1	8	1	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

*Income Category:*

**Owner      Renter      Total      Person**

Extremely Low	2	2	4	0
Low Mod	1	0	1	0
Moderate	4	1	5	0
Non Low Moderate	0	0	0	0
Total	7	3	10	0
Percent Low/Mod	100.0%	100.0%	100.0%	

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	Center for Independence of Individuals with Disabilities (CIID) served a total of 10 households and used 100% of the funding allocated. They had tabled several outreaches in the area and have partnered with several organizations which seemed to have had an impact on their success this fiscal year. CIID will receive additional funding for Program Year 2019, and City staff will continue to work with them on any additional projects that can be completed in San Mateo.	

**PGM Year:** 2018  
**Project:** 0002 - Home Energy and Repair Program  
**IDIS Activity:** 580 - Rebuilding Together Peninsula - Safe at Home

**Status:** Open  
**Location:** 841 Kaynyne Street Redwood City, CA 94063  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Initial Funding Date:** 11/20/2018

**Description:**

The Safe at Home minor home repair program addresses minor repair needs of low-income homeowners before the needs become serious deferred maintenance issues.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$15,705.48	\$15,234.35	\$15,234.35
	PI			\$10,030.54	\$10,030.54	\$10,030.54
<b>Total</b>	<b>Total</b>			<b>\$25,736.02</b>	<b>\$25,264.89</b>	<b>\$25,264.89</b>

**Proposed Accomplishments**

Housing Units : 15

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	1	0	0	4	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	6	0	0	0	6	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	1	0	0	0	1	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>11</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

*Income Category:*

**Owner      Renter      Total      Person**

Extremely Low	8	0	8	0
Low Mod	1	0	1	0
Moderate	2	0	2	0
Non Low Moderate	0	0	0	0
Total	11	0	11	0
Percent Low/Mod	100.0%		100.0%	

#### Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	The Safe at Home (SAH) program emphasis is on life safety and a healthy and safe living environment. SAH was able to complete repairs on 11 homes in San Mateo, falling short of their goal for the program year. SAH fell short of it's contractual goal for three main reasons. The primary reason is that residents did not apply for the program. Secondly, RTP hired an Outreach Coordinator to address the outreach issue, but that person was on board for only half the fiscal year. Lastly, RTP had some staffing issues at the end of it's fiscal year. City staff has been in contact with SAH on goals for the coming year and will continue to provide technical assistance as needed.	



PGM Year: 2018

Project: 0002 - Home Energy and Repair Program

IDIS Activity: 581 - Rebuilding Together Peninsula - National Rebuilding Day

Status: Open

Location: 841 Kaynyne Street Redwood City, CA 94063

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 11/20/2018

Description: National Rebuilding Day is a volunteer-driven home repair program that brings thousands of volunteers together on behalf of low-income homeowners each year.

Financing						
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI			\$25,000.00	\$25,000.00	\$25,000.00
<b>Total</b>	<b>Total</b>			<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>

Proposed Accomplishments

Housing Units : 5

Actual Accomplishments

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
Number assisted:								
White:	3	0	0	0	3	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	1	0	0	0	1	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	4		0		4			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	2	0	2	0

Low Mod	2	0	2	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	5	0	5	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2018	Rebuilding Together Peninsula (RTP) completed 5 home projects, with a range of repairs, meeting their annual goal. We connected our local community of volunteers to families in need, to get great work done. RTP's mission is repair homes, revitalize communities, and rebuild lives, and their vision is to provide a safe homes and community for all. In San Mateo, RTP was able to leverage HUD support and funding to help towards that goal.	

PGM Year:2018

Project:0003 - CDBG Admin

IDIS Activity:582 - CDBG Admin

Status:Open

Objective:

Location:330 W 20th Ave. San Mateo, CA 94403

Outcome:

Matrix Code:General Program Administration (21A)

National Objective:

Initial Funding Date:12/26/2018

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060018	\$3,290.10	\$3,290.10	\$3,290.10
		2016	B16MC060018	\$16,638.59	\$16,638.59	\$16,638.59
		2017	B17MC060018	\$16,389.12	\$16,389.12	\$16,389.12
	PI			\$14,136.63	\$14,136.63	\$14,136.63
Total	Total			\$50,454.44	\$50,454.44	\$50,454.44

Proposed Accomplishments

Actual Accomplishments

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
Number assisted:								
White:					11	0		
Black/African American:					6	0		
Asian:					4	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					1	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					1	1		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	23	1	0	0
Female-headed Households:					1			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	9
Low Mod			0	13
Moderate			0	1
Non Low Moderate			0	
Total	0	0	0	23
Percent Low/Mod				100%

**Annual Accomplishments**

Funds allocated for staff administration of program.

PGM Year:2018

Project:0003 - CDBG Admin

IDIS Activity:583 - Project Sentinel

Status:Open

Location:1490 El Camino Real Santa Clara, CA 95050

Objective:

Outcome:

Matrix Code:Fair Housing Activities (subject to 20% Admin Cap) (21D)

National Objective:

Initial Funding Date:11/20/2018

Description:  
Project Sentinel provides fair housing services including complaint investigation, community outreach and education to residents and homeseekers in the City of San Mateo.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$18,264.36	\$18,264.36	\$18,264.36
		2018	B18MC060018	\$6,735.64	\$0.00	\$0.00
Total	Total			\$25,000.00	\$18,264.36	\$18,264.36

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	

Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

Project Sentinel served a total of 125 San Mateo City community members through direct client services. 23 San Mateo residents were served through comprehensive case investigation services; 52 residents received services through education and outreach effort; 52 residents were served through information, referral and consultation services; and Project Sentinel also distributed 797 pieces of fair housing materials in multiple languages.

PGM Year:

2018

Project:

0001 - Community Funding Program

IDIS Activity:

584 - Renaissance Entrepreneurship Center

Status:

Open

Location:

275 5th Street San Francisco, CA 94103

Objective:

Create economic opportunities

Outcome:

Sustainability

Matrix Code:

Micro-Enterprise Assistance (18C)

National Objective:

LMCMC

Initial Funding Date:

11/20/2018

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$24,998.51	\$24,998.51	\$24,998.51
Total	Total			\$24,998.51	\$24,998.51	\$24,998.51

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	28	23
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	2
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	34	25
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	13

Low Mod	0	0	0	7
Moderate	0	0	0	12
Non Low Moderate	0	0	0	2
Total	0	0	0	34
Percent Low/Mod				94.1%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2018	34 total clients served in the City of San Mateo, including 15 clients in business, 10 in launch stage, and five in the expansion stage. Of these, five clients employ one or more employees full- or part-time.	



PGM Year:

2018

Project:

0004 - Street and Sidewalk Reconstruction

IDIS Activity:

585 - Street and Sidewalk Reconstruction

Status:

Open

Objective:

Create suitable living environments

Location:

CDBG Priority Neighborhood

Outcome:

Availability/accessibility

Matrix Code:

Street Improvements (03K)

National Objective:

LMA

Initial Funding Date:

06/05/2019

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC060018	\$32,370.79	\$32,370.79	\$32,370.79
	PI			\$2,646.79	\$2,646.79	\$2,646.79
Total	Total			\$35,017.58	\$35,017.58	\$35,017.58

Proposed Accomplishments

People (General) : 13,120

Total Population in Service Area: 26,810

Census Tract Percent Low / Mod: 61.17

Annual Accomplishments

Project is in the design stages, projected to begin construction Winter 19-20.

Total Funded Amount:	\$7,276,033.67
Total Drawn Thru Program Year:	\$7,251,382.60
Total Drawn In Program Year:	\$335,808.67